YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution   D.A.V. COLLEGE

- Name of the Head of the institution   Dr. Amardeep Gupta

- Designation   Principal

- Does the institution function from its own campus?   Yes

- Phone no./Alternate phone no.   01832553377

- Mobile no   9876131015

- Registered e-mail   davasr@yahoo.com

- Alternate e-mail   davasrcsstaff@yahoo.com

- Address   Inside Hathi Gate, Katra Sher Singh, Amritsar-143006

- City/Town   Amritsar

- State/UT   Punjab

- Pin Code   143006

2.Institutional status

- Affiliated /Constituent   Affiliated

- Type of Institution   Co-education

- Location   Urban

- Financial Status **Grants-in aid**

- Name of the Affiliating University **Guru Nanak Dev University Amritsar**

- Name of the IQAC Coordinator **Dr. Daizy Sharma**

- Phone No. **01832553377**

- Alternate phone No. **8146567790**

- Mobile **8146567790**

- IQAC e-mail address **davasr@yahoo.com**

- Alternate Email address **davasrcsstaff@yahoo.com**

3.Website address (Web link of the AQAR (Previous Academic Year) https://davcollegeasr.org/AQAR202021/AQAR202021.pdf

4.Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://davcollegeasr.org/Academic_Calendar.aspx

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	A+	91.05	2005	21/09/2005	20/09/2010
Cycle 2	A	3.20	2015	01/05/2015	30/04/2020
Cycle 3	B++	2.94	2022	11/10/2022	10/10/2027

6.Date of Establishment of IQAC **01/07/2006**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
DAV College, Amritsar	Grant-in-Aid	DPI (Colleges) Punjab	2021-22	156676685

8.Whether composition of IQAC as per latest **Yes**

NAAC guidelines

- Upload latest notification of formation of IQAC

  View File

9.No. of IQAC meetings held during the year   **2**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Conduct of National Seminars, Symposia, Skill Enhancement Workshops, Capacity Building Programs etc. 2. Setup of IIC (Institution Innovation Council) 3. Participation in National Institute of Ranking Framework (NIRF) and ARIIA (Atal Ranking of Institution in Innovation Achievements) 4. Conduct of Vigiyan Mahotsav - to promote science and its applications in day to day life 5. Encouragement for participation of teaching staff to attend various Seminars, Workshops and Conferences

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To conduct of National Seminars, Symposia, Skill Enhancement Workshops, Capacity Building Programs	**Activities organised**
To organise Vigyan Mahotsav	**Organised**
To send teachers for participation in conferences and seminars for upgrading skills	**Many teachers participated in Conferences, Seminars and Workshops**

13.Whether the AQAR was placed before statutory body?   **No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	**Nil**

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	D.A.V. COLLEGE
• Name of the Head of the institution	Dr. Amardeep Gupta
• Designation	Principal
• Does the institution function from its own campus?	Yes
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• Mobile no	9876131015
• Registered e-mail	davasr@yahoo.com
• Alternate e-mail	davasrcsstaff@yahoo.com
• Address	Inside Hathi Gate, Katra Sher Singh, Amritsar-143006
• City/Town	Amritsar
• State/UT	Punjab
• Pin Code	143006
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• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban
• Financial Status	Grants-in aid
• Name of the Affiliating University	Guru Nanak Dev University Amritsar
• Name of the IQAC Coordinator	Dr. Daizy Sharma

• Phone No.		**01832553377**
• Alternate phone No.		**8146567790**
• Mobile		**8146567790**
• IQAC e-mail address		**davasr@yahoo.com**
• Alternate Email address		**davasrcsstaff@yahoo.com**

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4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://davcollegeasr.org/Academic_Calendar.aspx

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**A+**	**91.05**	**2005**	**21/09/2005**	**20/09/2010**
Cycle 2	**A**	**3.20**	**2015**	**01/05/2015**	**30/04/2020**
Cycle 3	**B++**	**2.94**	**2022**	**11/10/2022**	**10/10/2027**

6.Date of Establishment of IQAC	**01/07/2006**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
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• If yes, mention the amount		

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To organise Vigyan Mahotsav	Organised
To send teachers for participation in conferences and seminars for upgrading skills	Many teachers participated in Conferences, Seminars and Workshops

13.Whether the AQAR was placed before	No

statutory body?

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021	01/10/2021

15.Multidisciplinary / interdisciplinary

The College is a multidisplinary institution offering 21 subjects in various streams such as Science, Commerce, Humanities, Computer & Mass Media. The College allows students to opt for various subjects in accordance with the regulations of the Affiliating University. The curricula for different programmes offer flexibility to the students to choose subjects and options in accordance with their apptitute. Being an affiliated college, the insitution has to follow the programme structure and curriculum as determined by the university. But the college is fully prepared to adopt and implement credit based multidisciplinary curriculum with multiple entry and exits whenever the same is adopted and implemented by the affiliating university in line with the direction given by NEP-2020. The institutions has already started working on research endeavours to find solutions to the challanges faced by our society. The Instituion has already patented an innovation related to RGB Emission and Solar Effieciency Enhancement with Australian Government.

16.Academic bank of credits (ABC):

Being an affiliated college, the insitution has to follow the programme structure and curriculum as determined by the university. But the college is fully prepared to adopt and implement credit based multidisciplinary curriculum with multiple entry and exits whenever the same is adopted and implemented by the affiliating university in line with the direction given by NEP-2020. However the faculty of the college is encouraged to prepare new teaching material incorporating new pedagogical approaches. Some members of the faculty have prepared e-lectures,

uploaded on Youtube, which the students can watch if they have missed an offline class or if they want to listen to a lecture on a perticular topic again. In addition, the teachers prepare and provide assignments and reading material to the students for assessing their learning and helping them to develop their skills.

17.Skill development:

In alignment with National Skills Qualifications Framework, the institution has started two Vocational Programmes namely B.Voc. (Web Designing and Development & IT) & B.Voc (Financial Market Management). In B.Voc. (Web Designing and Development & IT) programme, the students are trained to independently undertake work related to the Designing and Development of Websites, Software testing, Web Development, Programming and Cyber Security, etc. The curriculum of this programme has been designed in consonance with the latest requirements of industry. In B.Voc (Financial Market Management), the students aquire the skills needed for working as Broker, Stock Market Analyst, Financial Risk Manager, Investment Advisor, Relationship Manager, Professional Invester, Trader or Hedger.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Being an affiliated institution of the university, the colleges is authorised to run only offline courses as approved by the university. However on its own, the institution makes concerted efforts to appropriately integrate various elements of Indian knowledge system. For instance, the institution promotes the study of Sanskrit language by offering special scholarships to students pursuing Sanskrit as an Elective subject at Under-graduate level. Similarly the college organizes activities to promote Vedic Mathematics.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The institution continuously works for outcome based education. The institution has chalked out the outcome for each programme. To achieve distinct outcome for various programmes, the institution has a well planned strategy in place. Under this strategy, traditional classroom teaching is supplemented with lectures, seminars, conferences and workshops besides various types of competitions for students. The purpose of all these activities is to hone the skills of the students so that the outcome of the program pursued by them is met. The evidence of our success in implementing outcome based education is reflected

in a reasonably good number of placements got by the students in various fields.

20.Distance education/online education:
The institution has got affiliation from the university to function as an offline educational institution. Therefore, the college cannot offer distance education. But the college has a strong IT literate faculty along with IT infrastructure with a number of computer labs. This puts the institution on a strong footed footing to take advantage of any future opportunities to offer distance or online education.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	31

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	2283

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	406

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	622

File Description	Documents
Data Template	View File

3.Academic

3.1	**91**
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	**110**
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	**120**
Total number of Classrooms and Seminar halls	

4.2	**9787642**
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	**247**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution strives for effective curriculum delivery through conventional as well as modern techniques. At the time of admission the aptitude of the students is assessed. The teaching work is allocated to the faculty members after discussion and deliberations in departmental meetings. The teachers take utmost

care to complete the syllabus in time and the students are encouraged to meet the teachers beyond classroom hours for additional assistance and guidance. The students who do not perform well in internal exams are asked to attend remedial classes to boost their performance. The progress of delivery of curriculum is regularly monitored and necessary course corrections are made. Feedback from stakeholders is being taken and analyzed to improve overall performance. Modern methods of teaching are employed to make the process of learning more engaging and riveting. These include PPTs, audio-visual aids, Youtube Lectures,film screenings, educational trips etc. The students are given projects and assignments which help them in channelizing their creativity and energy for learning new concepts

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://www.youtube.com/@davasr1477

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Continuous Internal Evaluation (CIE) is done on the basis of Assignments, & Mid Term Tests for every course in each semester. The academic calendar is prepared well in advance for the ensuing academic session and it is uploaded on the website for the all-time information to the students and stakeholders. It carries tentative schedule related to the admission process, teaching-learning schedule, evaluation blue print, curricular and co-curricular activities, major departmental and institutional events to be organized and vacation calendar. The college follows its academic calendar for conducting internal examinations. In a true sense, continuous internal evaluation of the students is made through Class test and assignments. The Examination Committee worksunder the stewardship of two senior faculty members who act as Controller of Examination. Examination Committee works on the slots reserved in academic calendar for internal evaluation, prepares and display the date sheet well in advance for the upcoming Mid Term Tests . Apart from displaying it on the notice boards, it is shared in the Whatsapp group of students also.. The students who are absent from the tests on valid grounds are allowed to go for evaluation at a later date notified by the Examination Committee. All the departments also follow academic calendar prepared for the academic session for their departmental

activities.

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	https://davcollegeasr.org/AQAR202122/CRITERION1/1.1.2.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

8

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The objective of establishing DAV institutions is to incorporate the traditional Indian values derived from ancient scriptures into the western system of education. Thus it is our constant endeavor to integrate the aspects relevant to professional ethics, gender, human values, environment & sustainability into the curriculum. The students are motivated to become members of NSS, NCC & other such organizations which inculcate the spirit of social service & patriotism in them. For gender sensitization, Women Cell has been set up, which organizes seminars, discussions and workshops on gender issues. The subjects of Environmental Studies and Drug Abuse have been included in the curriculum to educate the students about the issues like climate change, biodiversity conservation, greenhouse gases emissions, drug issues, etc. A language lab has also been set up to enable the students to comprehend the concepts

of grammar and composition more effectively

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

21

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

810

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the   B. Any 3 of the above

**syllabus and its transaction at the institution
from the following stakeholders Students
Teachers Employers Alumni**

File Description	Documents
URL for stakeholder feedback report	**Nil**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<u>View File</u>
Any additional information	<u>View File</u>

1.4.2 - Feedback process of the Institution may be classified as follows   **C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	<u>View File</u>
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

951

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	<u>View File</u>

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

406

File Description	Documents
Any additional information	<u>View File</u>
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Prior to the commencement of the academic session, the Institution organizes:

- **personal interaction with the new students and**
- **formal meetings supervised by the HoDs**

The following are undertaken for augmenting the skills of the students:

- **use of experiential learning methods using Conceptualize, Apply, Act, and Reflect (CAAR) technique;**

- **remedial and special classes;**
- **class tests;**
- **seminars;**

- **presentations;**
- **guest lectures by subject experts;**
- **assignments;**
- **counseling.**

The progress of the students is periodically supervised. The profiles of the students are also sketched

1. **from the students' file prepared from the data collected by the College Administrative Office of the students' previous university/board examination and the College house test, and**
2. **by the teachers through**

- **testing**
- **general interaction**
- **group/individual assignments**
- **seminars**

Assistance is provided to the meritorious students hailing from economically disadvantaged families through:

- financial assistance by way of giving fee concession and scholarship;
- prescribed books for the whole session from the College library;
- free education, including free boarding and lodging, to a number of students from North-East Region (NER);
- remedial classes;
- question-banks and
- University question papers of the previous year(s).

Slow learners are also given opportunity to join Bridge Courses which helps them stay abreast of the mainstream classes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2283	126

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The College ensures that students are the focal points of the teaching-learning processes. The faculty employs

- experiential learning methods which teaches the students to practically experience to Conceptualize, Apply, Act, and

Reflect (CAAR technique).

CAAR technique is useful in imparting learning through

- observation and participation;
- mind-body alignment activities while learning;
- internship, design project and cultural immersion.

Collaborative/participative teaching-learning is imparted by

- making study groups;
- giving group project assignments;
- organizing group discussions/debates on prescribed/non-prescribed topics;
- involving students in planning and organizing department-level seminars, conferences; workshops, educational festivals (IT FEST by the Department of Computer Science; COM FEST, by the Department of Commerce; EUREKA, jointly by the Departments of Bio-technology, Botany, Chemistry, Physics and Zoology); Open Mic Events
- delegating students to plan educational tours;
- encouraging the faculty and the students to have one-on-one meaningful discussion.

For furtherance of the holistic environment, care is taken to resolve

- problems related to academics through remedial classes;
- psychological problems through the College Counseling Cell which organizes

1. awareness camps,
2. seminars,
3. quiz competitions, and
4. individualized one-on-one counseling sessions.

Crash Courses:

The College is running various Crash courses such as ASP.NET, PHP, Android APP to benefit the students at a very nominal fee.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The teachers make use of the tools of Information and Communications Technology for encouraging creativity among students with the aid of state-of-the art infrastructure which comprises:

- seminar rooms
- classrooms equipped with high-tech new generation computers and compatible accessories and
- web-based learning resources.

The Institution integrates innovation in teaching-learning process by adopting the following:

- giving priority to teaching innovation in the classrooms
- strategic planning for implementation of innovations
- establishing innovation metrics and reward innovation for faculties
- educating faculties about creativity and innovation with teaching aids
- designing workshops and group activities designed to stimulate creativity and using ICT tools
- rewarding most creative student(s) using ICT
- keeping an innovation record regarding innovation days, contests etc
- creating web-based innovating programmes and portals
- participating in open-innovation contests and
- freeing up resources for the introduction of new ICT tools.

For the purpose of learning and teaching, internet facility is provided in

- all the departments
- departmental faculty rooms and
- college faculty rooms.

The facility of INFLIBNET in the College Library helps the staff

and the students to have access to

- **e-journals**
- **e-books and**
- **e-articles.**

ICT tools are also used in

- **interactive class-rooms**
- **computer-labs with interactive board**
- **language laboratory and**
- **well-equipped science laboratories.**

The faculty uses

- **personal Computers/Desktops/Laptops and**
- **recorded devices (CDs & pen drives) for running internet based or recorded CDs subject matter.**

Tools of ICT are also used during sessions on Communication Skills.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[View File](#)

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

126

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
Mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

91

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

46

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1526

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- **Internal assessment for the courses in the College is done as per the University norms.**
- **Performance of the students is assessed by the review of class attendance, class tests, assignments and involvement in various academic and co-curricular activities.**
- **A tentative schedule of the house tests is provided in the College Admission Brochure and academic calendar is announced at the beginning of the academic session. Final schedule of exams is displayed on the college notice boards, circulated in classes and notified on the college website.**
- **Allotment of marks for the tests is done by the concerned teacher and supervised by the HoDs and the Principal.**

- **Question Papers for the house tests are prepared as per the university pattern.**
- **Students write their tests in the answer sheets which are replica of the university answer-book.**
- **Answers are assessed and shown to the students along with the discussion of the question paper in the class to counsel the students about their performance. The weak students or slow learners are counseled individually. Parents are informed about the performance of the students in parent-teacher meetings.**
- **Attendance and award lists of the students are deposited in the college office for preparation of record and results. Results are exhibited on the notice board before uploading. Discrepancy, if any, can be reported to the concerned teachers / Registrar / the Principal.**

File Description	Documents
Any additional information	[View File]()
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

It is ensured by the college that all the student grievances regarding interpretation of answers, totaling of marks and any error in the list of the prize winners of College Award Presentation Function, are redressed in a time bound, efficient

and transparent manner.

Mechanism of deal with the grievances:

- Students are provided with the time duration of 2-3 days to report any grievance regarding the above said issues.
- Issues regarding the tallying of marks during evaluation are dealt by the concerned teacher on the presentation of the answer sheets.
- Grievances related to the interpretation of answers is redressed as per the requirements of the situation.
- Discrepancies in the notified lists of the winners of the Annual Awards are corrected with the permission of the Principal.
- College also ensures to maintain a suggestion box, easily accessible to the students to submit their complaints. Moreover, students can register their grievances on the college website on the given link: https://davcollegeasr.org/frmstugrievanceexam.aspx Grievances are marked to the Registrar.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The success of any institution in imparting quality education to the students lies in attainment of the desired programme outcomes, programme specific outcomes and course outcomes. The dissemination of POs/PSOs/COs in the College is done as follows:

- Programme Outcomes are available on the College website (https://davcollegeasr.org/ProgrammeandCourseOutcomes.pdf) for reference;
- Programme Specific Outcomes for each program are also discussed in the departmental meetings;
- Course Outcomes are compiled for each course after discussion with the concerned members of the faculty. The same are displayed on the college website for the ready reference of the faculty and the stakeholders;

- **Awareness about POs/PSOs/COs is also created among the students by the faculty in the beginning of the semester.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all Programmes (exemplars from Glossary)	[View File](View_File)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of POs/PSOs/COs is evaluated in the institution in the following manner:

· Performance of the students in the University examinations, College House Tests, class tests, and assignments and their feedback which serves as one of the yardsticks for academic evaluation and progress with regard to the outcomes.

· Another key indicator to assess the outcomes is the number of college students who are placed in different companies and organizations (on- campus or off- campus), whether public or private, and who will ultimately become independent and self-reliant citizens. IT students placed in various IT companies and commerce students placed in their respective fields.(https://davcollegeasr.org/placement_new.aspx)

· At the end of the semester, analytical review of the class wise results is discussed in departmental meetings and thereafter with the worthy Principal during department wise meetings. So that remedial steps can be taken for betterment of attainment of POs/PSOs/Cos.

If any suggestion regarding incorporating or substituting any topic in the syllabi of various classes is received from the teachers or the students; the same is forwarded to the concerned authorities in the University through Members of Board of Studies or the Principal of the college. This is done with an objective to make the curriculum dynamic in order to meet the requirements of the employment sector.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

618

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	<u>View File</u>
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<u>https://davcollegeasr.org/AQAR202122/CRITERION2/2.7.1_survey.pdf</u>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

805000

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	<u>View File</u>
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	<u>View File</u>

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

DAV College Amritsar has sustained a culture of innovation in its academic, research and extension activities. It has been

consistently harnessing innovations to strengthen its research initiatives. The College is running Institution's Innovation Council since 2018. In year 2021-22, it was awarded one star by MoE's Innovation Council, Government of India. Different activities are being organized by the Council to foster the culture of Innovation among students from ideas generation to pre-incubation, incubation and graduating from the incubator as successful start-ups. IIC aims at encouraging the creative energy of our student population to work on new ideas and innovation and promote them to create start-ups and entrepreneurial ventures.

Insitution has created a congenial environment for research by developing physical infrastructure and support systems necessary for incubation activities. It also includes providing services such as special trainings for using high end equipments of research and provide access to e- resources by enabling various departments with high-speed Internet access Facilitate networking with professional resources such as INFLIBNET and Human resources which include Scientists, Educators, Mentors, Experts, consultants and advisors by making a link to higher education resources

Institution has developed research, Innovation laboratories in the campus that serve as a hub of innovative research, focusing on solutions and remedies that benefit the society. Many innovative practices are continuously introduced with the aim of bringing new insights in knowledge and an inquisitive spirit among students and faculty members.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

04

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

19

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

20

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

DAV College Amritsar has shown a very strong presence in extension activities that go beyond the curriculum. In line with the goal of the institution of "Social Awareness on Health & Education", the extension activities encompass, Gender Concerns, Women Empowerment, Health Awareness and Nutritional Care, Blood Donation Camps, Educational Sustenance, Solid Waste Management, Career and Entrepreneurial development. Environmental Protection: The students have participated in tree plantation initiatives, awareness on the prevention of environmental pollution and the cleanliness campaign in College. They have also participated in the Swachh Bharat Mission initiated by the Government of India. Women Empowerment Several outreach programmes have been conducted, focusing on Women Empowerment, and Gender issues. Health and Nutritional care Students sensitize the local community particularly the women and children on nutrition and health, and dengue fever. AIDS Awareness rallies, Wheat Allergy Awareness, Cervical cancer Awareness seminar, Blood Donation Camps were also organized by NSS, NCC, College Red Ribbon Club and Science departments. Celebrations of Days of Historic Importance a regular feature of the college is to celebrate days of historic importance in community. We celebrated Birth anniversaries of Mahatma Gandhi, Netaji Subhash Chander, Dr. CV Raman. Martyr's day of Shaheed-e-Azam Bhagat Singh. INSPIRE Programs were conducted by the college for meritorious students of various schools besides outreach programs conducted by various departments of the college.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

3.4.2 - Number of awards and recognitions received for extension activities from government

/ government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

81

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

4934

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<u>View File</u>

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

14

File Description	Documents
e-copies of related Document	<u>View File</u>
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	<u>View File</u>

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<u>View File</u>
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college is a hallmark of excellence in education. It was established in 1955, and during 67 years of its existence the college has improved all the facilities for the enhancement of teaching and learning. The College has renovated almost all the rooms with new furniture, LED lights, new flooring and new white/green boards. The administration and the faculty members make continuous efforts for planning, creation and enhancement of infrastructure to meet their commitment to provide value based effective teaching. In order to cater to the need of creation of more rooms for new courses, the college has constructed many classrooms, computer labs, science labs and one conference room over the past few years. The science labs are being continuously upgraded through the purchase of new equipment with the latest technology to make the students aware of the latest methods for carrying out new experiments. In the sports ground also, new facilities have been added.

The examination area is under CCTV surveillance and adequate facilities are provided to prepare the students for competitive exams. The college has the following rooms, seminar halls, Auditorium, conference room available for making the teaching -learning process effective.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college is known for the best facilities in the region for indoor and outdoor games and sports to the students. For providing these facilities, the college has made excellent arrangements at college sports complex, Shastri Nagar, Amritsar. A Sports Board has been constituted for the effective functioning of this department. The college facilitates the participation of the students in the several games/sports under the guidance of the

Department of Physical Education.

Cultural Activities of College:

The college is proud to have Department of CCA for cultural and co-curricular activities, run under the supervision of Dean CCA. The college participates in following activities for the holistic development of the students and to prepare them for youth festivals held at Zonal, Inter Zonal and National level.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

61

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

20.83

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College Library is fully equipped with all the facilities required for both the teachers and students. The double storey air-conditioned building is divided into different sections. Besides it, good sitting capacity for students and special sitting area for staff is available. The whole system of the library is digital and round the clock internet facility is available for the convenience of the users. Well trained and efficient librarian and attendants keep themselves updated with modern equipment and design to meet informational and educational needs of the teachers and students. It is not confined to mere collection of books on various subjects, their issue and return, but it makes an effective contribution towards dissemination of knowledge, advancement of study and research and popularizing the idea of self-study.

- **Name of ILMS software = Alice for windows**

- **Nature of automation (fully or partially) = fully**

- **Version = 6.00**

- **Year of Automation = 2000**

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the **A. Any 4 or more of the above** following e-resources e-journals e-

ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

.65

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

6420

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

1. All the departments have shared connection of Wi-Fi of BSNL Fibre, AIRTEL 4G. Also four blocks including classrooms have been

Wi-Fi enabled for online classes with a Wi-Fi connection of NETPLUS 5G.

2. The offices of heads of departments have facilities of computers with internet access.

3. The College Hostel has the facility of computers with internet access.

4. The College library is digital and round the clock internet facility is available for the users. Also all the departments have sufficient number of e-books in their departmental libraries. The students can access these books by obtaining them from their respective departments.

5. Some of the teaching departments have laptops as well.

6. The administrative office, accounts office, office of college registrar and office of the Principal have been equipped with computer and internet access.

7. Any student of the college can access the internet in the computer laboratory or college library during free lectures or after working hours.

8. The computer department of the college upgrades the computers frequently. Also new computers are purchased regularly and the old ones are discarded. The new computers with all the latest IT facilities are installed in the computer labs every year.

Wi-fi Connection

Date of Installation

Nature of Updation

AIRTEL 4G

22/04/2019

Till date

NETPLUS 5G

18/08/2020

Till date

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1uB1JGZo9k I_R5xUfPLXG8HVo05lyM9j7/view?usp=sharing

4.3.2 - Number of Computers

262

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution   **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

97.88

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	[View File]
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File]

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response: To monitor the quality of the policies and procedures of the institution, the college follows various systems and procedures for the effective functioning of the college. They are as detailed below:

1. Academic

2.The Library

3.The Lab facilities

4.Computer Maintence

5. Classrooms

6.Power Generation and Energy Conservation

7. Water supply

8. Medical Facilities

9.Shared use of Resources

10.Playgrounds

11.Parking Facilities

12. Security

These facilities are described in the file 4.4.2

21-12-2023 01:26:30

File Description	Documents
Upload any additional information	[View File]
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

182

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File]
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File]

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

912

File Description	Documents
Upload any additional information	[View File]
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	[View File]

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

137

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

63

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

32

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

119

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The College believes in students' empowerment through their representation, interaction and engagement as a potent instrument for personality development of our student force. The various

initiatives taken by the administration are as follows:

1) The students are given due representation on certain College bodies like the Editorial Board, The Anti-ragging Committee. The College encourages students to organize Departmental events all by themselves with the teachers supervising them from a distance.

2) The College encourages students' participation in co-curricular activities and sports in order to promote creativity and physical well-being. The Department of CCA conducts a talent search program every year to identify talented students in various fields like Dance, Singing, Acting, Mimicry, etc. and provides them training to hone their skills. Similarly the students desirous of pursuing a career in sports are enrolled for various sports and games and the College provides liberal/adequate scholarships and coaching to such students. The College has a Department of Physical Education with a large enrolment of sportspersons who are offered coaching and financial assistance by the College Administration.

To sum up the College is committed to provide all-out support to the students to help them grow in terms of administrative and organizational acumen. This is done through

a) Students' representation on various bodies that allow them to have an experience in decision making.

b) Identification of talented students with a creative potential and providing them financial training and support.

File Description	Documents
Paste link for additional information	https://www.davcollegeasr.org/CCA.aspx, https://www.davcollegeasr.org/Sports_Updates.aspx
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

15

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	[View File](#)
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni of the College are a valuable asset of the institution. The College, ever since its inception in 1955, has been one of the most popular educational destinations in Amritsar. With the passage of time the College has turned out many generations of successful Alumni. Over the years the Alumni of the College have occupied positions of distinction and merit in diverse fields.

The College has an Alumni Association which serves as a platform for our pass-outs to meet and deliberate. The Alumni Association of the College organizes an annual get together of our ex-students and offers a formal platform for the reunion of alumni on a regular basis.

At the same time, Departments are encouraged to create and maintain a database of their alumni and a number of Departmental Alumni Meets have also been organized.

The objectives of maintaining an alumni association in the college are multifold. Primarily, the College Alumni Association serves as a platform for association but the assembly of our Alumni has greatly helped in creating a pool of resources for the College. With the passage of time the Alumni Association of the College is assuming a greater role and responsibility, with an ever-increasing number of enrolments both at the College and the Department levels. The College is proud to acknowledge the contribution its alumni to the nation and the society and the past generations are a source of inspiration for the present academic generation.

File Description	Documents
Paste link for additional information	https://davcollegeasr.org/almuni.aspx
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)   E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our Vision

To make our motherland an intellectually formidable power-house by creating a cadre of motivated, innovative and prospective individuals, who become catalysts of change through education, which is value and need-based, which is technologically driven, collectively constructed and dialogically explored, which is globally relevant and yet essentially rooted in the matrix of Indian philosophy and its holistic world-view of Vasudeva Katumbkam.

Our Mission

To offer a wide range of higher education in tune with the needs of industry, business and administration leavened by a strong commitment to excellence and creativity in teaching and learning which is responsive to regional, national and international needs and aspirations.

The college has multi-tiered academic bodies to deliberate, review, design, analyse and update and give final shape to the plans and policies to be pursued for the smooth and progressive functioning of the institution through specially constituted committees chaired by the Principal as:

- **The Staff Council**
- **The Academic Council**
- **The IQAC (Internal Quality Assurance Cell)**
- **The Sports Board**

- **The Registrar**
- **Bursar and teacher representative on AF**
- **Prof-Incharge Administration**
- **Controller of Examinations**
- **Prof-Incharge Building**
- **Prof-Incharge Electricity**
- **Secretary Staff Council**
- **Dean CCA**
- **Prof-Incharge Library**

File Description	Documents
Paste link for additional information	https://www.davcollegeasr.org/about_college.aspx
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The conduct of examination is one of the most important activities of any institution to assess the real skills, talents and knowledge of the students to help them achieve academic excellence. The conduct of house test examination of the college is totally decentralized which makes us different from other institutions. This practice is being followed in our college since inception. Two Controllers of Examinations are appointed by the Principal on seniority basis for a period of three years on rotation basis. For the conduct of house test exams following duties are performed by Registrar and Controllers of Examinations:

- **The Registrar of the college is responsible for the printing of the question papers and preparation of date sheet for the house test exams.**
- **The Controllers of Examinations are responsible for allocation of duties to the teaching staff.**
- **On the day of house test exams, the teachers report to the Controllers of Examinations for allocation of duties in various rooms.**

- **Flying squads for house test exams are also appointed by the Controllers of Examinations.**

Room wise allocation of non-teaching staff for distribution of answer sheets and other exam related material is also done by the Controllers of Examinations.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

To encourage the creative energy of our college students to work on new ideas and innovation and promote them to create start-ups and entrepreneurial ventures, a number of meetings were held and finally it was decided to establish Institution Innovation Council (IIC) in the college. The primary purpose of IIC is to encourage, inspire and nurture young students by supporting them to work with new ideas and transform them into prototypes while they are in their informative years. Major focus of IIC will be to create a vibrant local innovation ecosystem, start-up supporting mechanism in the college, establish function ecosystem for scouting ideas and pre-incubation of ideas and develop better cognitive ability for technology students.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Organogram of the institution is attached

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1SUkZxfEKMbQSRPzPZUQjkWrCZ5dY0HU0/view?usp=sharing
Link to Organogram of the institution webpage	https://www.davcollegeasr.org/organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution follows a proactive approach towards the welfare of the employees which makes us uniquely different from other institutions. It clearly shows that the college really cares for the welfare of its employees.Various welfare schemes for the teaching as well as non-teaching staff are as follows:

1. **Study Leave to Staff members**
2. **Fee Concession to Staff Members – 100% fee concession to staff members for pursuing computer literacy courses like PGDCA in the institution itself.**
3. **100% Fee Concession to Staff Wards**
4. **Group Mediclaim Policy for Staff Members - Group Mediclaim Policy is available to all the teaching and non-teaching staff members, both permanent and temporary.**

5. **Free Medical Facility** - Free Medical facility (consultation along with free medicines) is available to all the teaching and non-teaching staff members in the college through qualified Medical Officer.
6. **Free Gym Facility**
7. **Recreational Trip for Staff Members**
8. **Grant of Duty Leave to Staff Members**
9. **Payment of Gratuity to Staff Members**
10. **Farewell Functions of superannuating staff members**
11. **Grant of various Leaves** - Medical Leave/Casual Leave/ Earned Leave/Compensatory leave facility to the staff members as per rules
12. **Maternity Leave**
13. **Organization of COVID-19 Vaccination Camps**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

42

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance Appraisal System of the college for teaching staff is based on getting a Self-Assessment Performa filled by all the teachers at the end of each academic session. The various parameters covered by the performa include

- **Courses being taught and teaching methods used**
- **Examination and evaluation duties performed**
- **Participation in research activities**
- **Participation in Seminars/Conferences/Workshops/Orientation Programmes**
- **Participation in extra-curricular and extension activities**
- **Participation in activities related to college administration**
- **University Exam result evaluation on the respective subjects.**

The college annual report highlights the activities of the staff members wiz participation or presentation of research papers in seminars/conferences/workshops or improvement in qualification. As a consequence of publication of activities of the staff members in the college annual report, more and more faculty members feel encouraged to improve upon their qualification and update their know-how.

The performance appraisal of non-teaching staff members is done as per Punjab Government rules. The Principal takes feedback from the heads of respective departments regarding performance of non-teaching staff members. In order to encourage and motivate the non-teaching staff members to perform their duties with full dedication, two non-teaching staff members are awarded appreciation certificates at the Annual Prize Distribution function every year.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Various types of internal and external audits are conducted by the institution. The 4 types of audits conducted are

1. **Internal Audit.**
2. **Audit by Management appointed CA.**

3. Audit by DPI Colleges, Punjab Govt.
4. Audit by AG (Accountant General) Office, GOI.

The last external audit of the college was done by Indian Audit and Accounts Department from14/03/2018 to 16/03/2018 for the period 2016-17. The objections regarding non submission of UCs (Utilization Certificates) of grants amounting to Rs 35.25 lakhs during 2012-13 to 2013-14, pending liabilities of Rs 571.15 lakhs, and non-reconciliation of deposit with the treasury amounting to Rs 1.87 lakh for the year 2014-15 to 2015-16 were settled.

The details of the audited income and expenditure statement for the last five years as per the audited report is as follows

(Detailed report will be furnished at the time of the visit of the Peer Team)

Sessions

Income (in lakhs)

Expenditure (in lakhs)

Reserve Fund (in lakhs)

2021-22

2620.97785

2135.55714

399.58385

2020-21

2255.91967

2219.84838

424.44781

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

03

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	[View File](#)
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Principal appoints Bursar and two faculty members on the Amalgamated Fund Committee (AFC) elected by the staff on the basis of seniority for a period of two years. The Principal in consultation with Bursar and members AFC monitor the financial flows by formation of different committees like purchase committee, hospitality committee etc for managing finances in the various functions/activities organized by the college.

The annual budget of the college is discussed in the Local Managing Committee meetings by earmarking funds under the various heads. The regular expenditure in any head is monitored at various levels like staff member committees, college bursar, Prof In-charge Amalgamated Fund, the College Principal and DAV College Managing Committee, New Delhi.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The two practices institutionalized as a result of IQAC efforts and initiatives are:

1. **Decentralized administrative set up and appointment of teachers to various administrative posts on the basis of seniority on rotational basis: On the recommendation of IQAC, the college administration has been decentralized to large extent and members of the faculty have been carried out to assist the Principal in the smooth conduct of administrative and academic affairs. A large number of faculty members served on various administrative parts over these years.**

1. **Students Mentorship Programmes and Toppers Meet: The IQAC ensures that the periodic meetings are convened by the Heads of teaching departments with the Class-Coordinators to evaluate the progress made and devise uniform strategies for the involvement of the students in the teaching learning process and completion of syllabus as per the 'Schedule of Work' duly notified to the students.**

With the initiative of IQAC, the feedback of the meritorious students is taken in the scholars (Toppers) meet. The college feels that it is our primary responsibility to provide academic support to the weaker students in order to curb the dropout rate and to improve the academic performance. The representative of students, being integral part of IQAC, gives continuous inputs regarding the problems faced by the students.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms. Keeping in mind the learning outcomes of our students, the two chosen examples of institutional reviews and implementation of teaching learning reforms facilitated by the IQAC are:

1. **Campus Placements: The campus placement is an integral part of the working of the college and the quality of teaching and learning reflects in the quality and number of placements.**

Over the years, the number of companies visiting the college for campus recruitment has been encouragimg and the placement statistics speak of our success in getting our students placed in prestigious organizations and MNC's such as TCS, Infosys, Wipro, Capgemini etc.

Spoken English Classes with the aid of Language Lab: The college recognizes that a large number of students who were enrolled in the first year of the undergraduate courses especially of rural background had been facing difficulties in the compulsory English paper. On the recommendation of IQAC, the Head of the English department along with their staff took the initiative and started orientation programmes for first year undergraduate students As a result of this, the dropout rate in compulsory English reduced to a significant level and it also helped the students in gaining their confidence in English speaking skills.

File Description	Documents
Paste link for additional information	https://www.davcollegeasr.org/placement_new.aspx, https://drive.google.com/file/d/10hDhRoaRKSoYfitEZyPIhRf2CNCCnd8Z/view?usp=sharing, https://drive.google.com/file/d/10k5xGA2O3hHaIHrM3h4L1g9UqsEQcjKF/view?usp=sharing
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Safety and Security

To ensure safety and security of the students, college has taken concrete steps as follows:

   1. College has installed CCTVs at prominent and strategic

points.
2. Security personnel have been posted all around the campus.
3. The patrolling vans of the police also visit the campus frequently as a confidence building measure.
4. The staff members perform discipline duty during their free periods to keep the environment disruption free.
5. The Principal also takes frequent rounds of the campus to keep an eye on the activities of the students.

Counseling

The Grievances Redressal & Complaint Cell for Women cum Women Empowerment Cell is actively working for empowering and strengthening the girl students. The committee counsels the students and addresses their personal problems and those related to studies so as to make them self-reliant and aware. Counseling helps the students to discuss their uncomfortable experiences and problems which they cannot share with their parents.

NCC Naval Wing of the college organized International Day Against Drug Abuse on June 21, 2021 and a lecture on 'AIDS Awareness' was organized by NSS Unit of the college during the camp held from March 3-9, 2022. Such programs not only provide them knowledge but also make them fully aware of the problems.

Common Rooms

The college provides the facility of Common rooms to the girl students to give them safe and secure atmosphere.

File Description	Documents
Annual gender sensitization action plan	https://www.davcollegeasr.org/aqar2021_2022/7.1.1%20Annual%20Action%20Plan%20(2021-22).pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://davcollegeasr.org/aqar2021_2022/7.1.1%20Facilities%20For%20Women.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy

B. Any 3 of the above

Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management

- **To keep the campus clean and eco-friendly, blue colored dustbins and green colored dustbins have been placed in different areas of the campus.**
- **Organic solid waste like garden waste, kitchen waste from college canteen and hostel mess is collected and processed inVermin Compost unit of the college. Theorganic fertilizer thus produced is used for the growth of the plants. This fertilizer is also an excellent bio-control agent.**
- **Wooden scraps are also reused by the college to mend the furniture.**
- **Paper waste is also sold to scrap dealers for getting it recycled.**
- **NSS organizes various activities to keep the campus clean. Programmes like 'Swachh Tan Swachh Man Swachhta Chahun Aur' are regularly organized.**
- **The students of Drawing and Painting also reuse solid waste to make decorative pieces which are used in the cultural and academic functions of the college.**
- **The Scrap Disposal Committee takes care of the proper disposal and recycling of the waste**

Liquid Waste Management: No banned chemicals are used in the college laboratories so that the liquid waste generated in the lab is free from harmful chemicals. The drainage system of the college is fully underground.

E-waste Management: The college takes measures for safe disposal of hazardous e-waste. The college not only contributes to the protection of environment but also earns by selling e-waste periodically.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus   **C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **A. Any 4 or All of the above**

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and   **D. Any 1 of the above**

**energy initiatives are confirmed through the
following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	View File

**7.1.7 - The Institution has disabled-friendly,
barrier free environment Built environment
with ramps/lifts for easy access to classrooms.
Disabled-friendly washrooms Signage
including tactile path, lights, display boards
and signposts Assistive technology and
facilities for persons with disabilities
(Divyangjan) accessible website, screen-
reading software, mechanized equipment
5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies
of reading material, screen   reading**   **B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e.,
tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other
diversities (within 200 words).

The college caters to the students with different religious, cultural and socio-economic backgrounds from Punjab, Haryana, Himachal Pradesh, UP, Bihar and Jammu & Kashmir. Various programs organized by the different departments provide a platform to the students to work as a team and help to maintain peace, harmony and national integration. PG Department of History and Travel & Tourism celebrated Ambedkar Jayanti by planting trees in the college campus on March 14, 2022. NSS Unit of the college commemorated the invaluable contribution of Shaheed Bhagat Singh on his Martyrdom i.e. on March 23, 2022 and paid a tribute to the great nationalist and freedom fighter. An educational trip to Maharaja Ranjit Singh Memorial and Company Bagh was also organized by NSS department and Department of Political Science September 30, 2021 to showcase the rich heritage of Punjab to the students.

PG Department of History and Travel & Tourism in collaboration with NSS Department organized a Workshop on 'Mahatma Gandhi's Ideas on Communal Harmony' on September 29, 2021 and a Seminar on 'Mahatma Gandhi, Ahimsa and World Peace' on March 31, 2022.

Moreover, the students take part in the youth festivals where they perform in various activities like Bhangra, Gidhha, Skits, Western Dance and Songs. They select their songs and dance forms of their own culture and interest. These programs play a vital role in inculcating the sense of cooperation and developing their team building skills. Students of all religions, castes and languages perform in these activities and bring laurels to the college.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The thoughts, quotations, and constitutional preamble displayed in the campus make the students and staff aware of constitutional values, rights, duties and responsibilities of the citizens. Apart from this, the college organizes various activities to sensitize the students and teachers about their rights and duties. The Legal Literacy Cell of the college creates awareness about the Indian

laws among the students and the employees. The cell organized a seminar on 'Human Rights and Fundamental Rights' on November 20, 2021. Many extension activities like 'National Voters' Day', 'International Yoga Day', 'Cycle Rally on World Health Day', 'Celebration of International Plastic Free Day', 'Cleanliness of Hari Ke Pattan Canal, 'Swachhta Rally', 'Cycle Rally on World Bicycle Day' and Tree Plantation were organized by NSS and NCC Units in collaboration with Industry, Community and Non-Government Organizations during this year. The College celebrated National Constitution Day on November 26, 2021 and National Voters' Day on January 25, 2022. SVEEP Seminar, a Voter Awareness activity was organized by MCVP Department on October 16, 2021.

During the last year, the college has organized Blood Donation Camp in which students and employees of the college have donated more than 70 units of blood. The district blood bank regularly sends the needy to our institution and the college makes the blood available to all these people in a transparent manner.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://davcollegeasr.org/aqar2021_2022/7.1.1%20Facilities%20For%20Women.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College celebrated the following commemorative days:

1. **National Voters' Day by Political Science Department on January 25, 2022**
2. **Republic Day by all NCC Wings on January 26, 2022**
3. **National Mother Tongue Day by PG Department of Punjabi on February 24, 2022**
4. **National Science Day by Botany & Zoology Department on February 28, 2022**
5. **International Mathematics Day by PG Department of Mathematics on March 14, 2022**
6. **World Earth Day by NCC Army Wing on April 22, 2022**
7. **World Bicycle Day by all NCC Wings on June 3, 2022**
8. **World Environment Day by NSS, Botany and Zoology Departments on June 5, 2022**
9. **International Yoga Day by NSS & Philosophy Departments on June 21, 2022**
10. **Quit India Day by NCC Naval Wing on August 8, 2021**
11. **Independence Day by NSS & all NCC Wings on August 15, 2021 & 2022**
12. **National Service Scheme (NSS) Day by NSS Unit on September 24, 2021**
13. **Gandhi Jayanti by PG Department of History on October 1, 2021**
14. **World Diabetes Day by NSS Unit on November 16, 2021**
15. **National Constitution Day on November 26, 2021**
16. **Indian Navy Day by NCC Naval Wing on December 4, 2021**

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File]()
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1

Title of the Practice:Sharing and Caring for Society and Staff

Best Practice 2

Title of the Practice: Alumni Engagements

File Description	Documents
Best practices in the Institutional website	https://davcollegeasr.org/AQAR202122/CRITERION7/7.2%20Best%20Practices.pdf
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

College is committed towards quality education with special attention to the weaker sections of Society.

The primary goal of the college is to impart the value based education focused on hands-on-training and soft skill development. The college also believes that the development of the country is only possible if educational institutions provide inclusive education by carrying along deprived sections of society. With

this goal in mind, the college provides generous financial aid and fee concessions to such deserving students. During 2021-2022, financial aid of Rs. 71,30,043/- (Rupees Seventy One Lakhs Thirty Thousand Forty Three) has been provided by the college and philanthropists to the financially weak & meritorious students, sportspersons and staff wards.

College provides regular financial assistance to support education of Special Children. Financial assistance of Rs. 1,25000/- provided to DAV Red Cross School, Amritsar has helped to support the education of ten special children. Gandhian Studies Centre of the College is running six-month Cutting and Tailoring Course for women in rural areas. Approximately 50 women have been benefitted from this course.

Training and Placement Cell of the college is vigorously contributing by getting our students placed in the leading companies. The Cell regularly holds special sessions to arm the students with essential communication skills and general knowledge to face the prospective employers. More than 135students have got appropriate placements on handsome packages last year.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution strives for effective curriculum delivery through conventional as well as modern techniques. At the time of admission the aptitude of the students is assessed. The teaching work is allocated to the faculty members after discussion and deliberations in departmental meetings. The teachers take utmost care to complete the syllabus in time and the students are encouraged to meet the teachers beyond classroom hours for additional assistance and guidance. The students who do not perform well in internal exams are asked to attend remedial classes to boost their performance. The progress of delivery of curriculum is regularly monitored and necessary course corrections are made. Feedback from stakeholders is being taken and analyzed to improve overall performance. Modern methods of teaching are employed to make the process of learning more engaging and riveting. These include PPTs, audio-visual aids, Youtube Lectures,film screenings, educational trips etc. The students are given projects and assignments which help them in channelizing their creativity and energy for learning new concepts

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	https://www.youtube.com/@davasr1477

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Continuous Internal Evaluation (CIE) is done on the basis of Assignments, & Mid Term Tests for every course in each semester. The academic calendar is prepared well in advance for the ensuing academic session and it is uploaded on the website for the all-time information to the students and stakeholders. It carries tentative schedule related to the admission process, teaching-learning schedule, evaluation blue print, curricular and co-curricular activities, major departmental and

institutional events to be organized and vacation calendar. The college follows its academic calendar for conducting internal examinations. In a true sense, continuous internal evaluation of the students is made through Class test and assignments. The Examination Committee worksunder the stewardship of two senior faculty members who act as Controller of Examination. Examination Committee works on the slots reserved in academic calendar for internal evaluation, prepares and display the date sheet well in advance for the upcoming Mid Term Tests . Apart from displaying it on the notice boards, it is shared in the Whatsapp group of students also.. The students who are absent from the tests on valid grounds are allowed to go for evaluation at a later date notified by the Examination Committee. All the departments also follow academic calendar prepared for the academic session for their departmental activities.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://davcollegeasr.org/AQAR202122/CRITERION1/1.1.2.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

8

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human

Values, Environment and Sustainability into the Curriculum

The objective of establishing DAV institutions is to incorporate the traditional Indian values derived from ancient scriptures into the western system of education. Thus it is our constant endeavor to integrate the aspects relevant to professional ethics, gender, human values, environment & sustainability into the curriculum. The students are motivated to become members of NSS, NCC & other such organizations which inculcate the spirit of social service & patriotism in them. For gender sensitization, Women Cell has been set up, which organizes seminars, discussions and workshops on gender issues. The subjects of Environmental Studies and Drug Abuse have been included in the curriculum to educate the students about the issues like climate change, biodiversity conservation, greenhouse gases emissions, drug issues, etc. A language lab has also been set up to enable the students to comprehend the concepts of grammar and composition more effectively

File Description	Documents
Any additional information	[View File](#)
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	[View File](#)

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

21

File Description	Documents
Any additional information	[View File]
Programme / Curriculum/ Syllabus of the courses	[View File]
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	[View File]

1.3.3 - Number of students undertaking project work/field work/ internships

810

File Description	Documents
Any additional information	[View File]
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File]

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	**Nil**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	[View File]
Any additional information	[View File]

1.4.2 - Feedback process of the Institution may be classified as follows	C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

951

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

406

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Prior to the commencement of the academic session, the Institution organizes:

* personal interaction with the new students and

- formal meetings supervised by the HoDs

The following are undertaken for augmenting the skills of the students:

- use of experiential learning methods using Conceptualize, Apply, Act, and Reflect (CAAR) technique;

- remedial and special classes;
- class tests;
- seminars;

- presentations;
- guest lectures by subject experts;
- assignments;
- counseling.

The progress of the students is periodically supervised. The profiles of the students are also sketched

1. from the students' file prepared from the data collected by the College Administrative Office of the students' previous university/board examination and the College house test, and
2. by the teachers through

- testing
- general interaction
- group/individual assignments
- seminars

Assistance is provided to the meritorious students hailing from economically disadvantaged families through:

- financial assistance by way of giving fee concession and scholarship;
- prescribed books for the whole session from the College library;
- free education, including free boarding and lodging, to a number of students from North-East Region (NER);
- remedial classes;
- question-banks and
- University question papers of the previous year(s).

Slow learners are also given opportunity to join Bridge Courses which helps them stay abreast of the mainstream classes.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2283	**126**

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The College ensures that students are the focal points of the teaching-learning processes. The faculty employs

- **experiential learning methods which teaches the students to practically experience to Conceptualize, Apply, Act, and Reflect (CAAR technique).**

CAAR technique is useful in imparting learning through

- **observation and participation;**
- **mind-body alignment activities while learning;**
- **internship, design project and cultural immersion.**

Collaborative/participative teaching-learning is imparted by

- **making study groups;**
- **giving group project assignments;**

- organizing group discussions/debates on prescribed/non-prescribed topics;
- involving students in planning and organizing department-level seminars, conferences; workshops, educational festivals (IT FEST by the Department of Computer Science; COM FEST, by the Department of Commerce; EUREKA, jointly by the Departments of Bio-technology, Botany, Chemistry, Physics and Zoology); Open Mic Events
- delegating students to plan educational tours;
- encouraging the faculty and the students to have one-on-one meaningful discussion.

For furtherance of the holistic environment, care is taken to resolve

- problems related to academics through remedial classes;
- psychological problems through the College Counseling Cell which organizes

1. awareness camps,
2. seminars,
3. quiz competitions, and
4. individualized one-on-one counseling sessions.

Crash Courses:

The College is running various Crash courses such as ASP.NET, PHP, Android APP to benefit the students at a very nominal fee.

File Description	Documents
Upload any additional information	[View File]()
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The teachers make use of the tools of Information and Communications Technology for encouraging creativity among students with the aid of state-of-the art infrastructure which comprises:

- seminar rooms

- classrooms equipped with high-tech new generation computers and compatible accessories and
- web-based learning resources.

The Institution integrates innovation in teaching-learning process by adopting the following:

- giving priority to teaching innovation in the classrooms
- strategic planning for implementation of innovations
- establishing innovation metrics and reward innovation for faculties
- educating faculties about creativity and innovation with teaching aids
- designing workshops and group activities designed to stimulate creativity and using ICT tools
- rewarding most creative student(s) using ICT
- keeping an innovation record regarding innovation days, contests etc
- creating web-based innovating programmes and portals
- participating in open-innovation contests and
- freeing up resources for the introduction of new ICT tools.

For the purpose of learning and teaching, internet facility is provided in

- all the departments
- departmental faculty rooms and
- college faculty rooms.

The facility of INFLIBNET in the College Library helps the staff and the students to have access to

- e-journals
- e-books and
- e-articles.

ICT tools are also used in

- interactive class-rooms
- computer-labs with interactive board
- language laboratory and
- well-equipped science laboratories.

The faculty uses

- **personal Computers/Desktops/Laptops and**
- **recorded devices (CDs & pen drives) for running internet based or recorded CDs subject matter.**

Tools of ICT are also used during sessions on Communication Skills.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

126

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

91

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

46

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1526

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- ○ **Internal assessment for the courses in the College is done as per the University norms.**
- ○ **Performance of the students is assessed by the review of class attendance, class tests, assignments and involvement in various academic and co-curricular activities.**
- ○ **A tentative schedule of the house tests is provided in the College Admission Brochure and academic calendar is announced at the beginning of the academic session. Final schedule of exams is displayed on the college notice**

   boards, circulated in classes and notified on the college
   website.
- ○ Allotment of marks for the tests is done by the concerned
   teacher and supervised by the HoDs and the Principal.

- ○ Question Papers for the house tests are prepared as per
   the university pattern.
- ○ Students write their tests in the answer sheets which are
   replica of the university answer-book.
- ○ Answers are assessed and shown to the students along with
   the discussion of the question paper in the class to
   counsel the students about their performance. The weak
   students or slow learners are counseled individually.
   Parents are informed about the performance of the
   students in parent-teacher meetings.
- ○ Attendance and award lists of the students are deposited
   in the college office for preparation of record and
   results. Results are exhibited on the notice board before
   uploading. Discrepancy, if any, can be reported to the
   concerned teachers / Registrar / the Principal.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

It is ensured by the college that all the student grievances
regarding interpretation of answers, totaling of marks and any
error in the list of the prize winners of College Award
Presentation Function, are redressed in a time bound, efficient
and transparent manner.

Mechanism of deal with the grievances:

- • Students are provided with the time duration of 2-3 days
   to report any grievance regarding the above said issues.
- • Issues regarding the tallying of marks during evaluation
   are dealt by the concerned teacher on the presentation of
   the answer sheets.
- • Grievances related to the interpretation of answers is
   redressed as per the requirements of the situation.
- • Discrepancies in the notified lists of the winners of the

Annual Awards are corrected with the permission of the Principal.

- College also ensures to maintain a suggestion box, easily accessible to the students to submit their complaints. Moreover, students can register their grievances on the college website on the given link: https://davcollegeasr.org/frmstugrievanceexam.aspx Grievances are marked to the Registrar.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The success of any institution in imparting quality education to the students lies in attainment of the desired programme outcomes, programme specific outcomes and course outcomes. The dissemination of POs/PSOs/COs in the College is done as follows:

- Programme Outcomes are available on the College website (https://davcollegeasr.org/ProgrammeandCourseOutcomes.pdf) for reference;
- Programme Specific Outcomes for each program are also discussed in the departmental meetings;
- Course Outcomes are compiled for each course after discussion with the concerned members of the faculty. The same are displayed on the college website for the ready reference of the faculty and the stakeholders;
- Awareness about POs/PSOs/COs is also created among the students by the faculty in the beginning of the semester.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all Programmes (exemplars from Glossary)	[View File]()

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of POs/PSOs/COs is evaluated in the institution in the following manner:

· Performance of the students in the University examinations, College House Tests, class tests, and assignments and their feedback which serves as one of the yardsticks for academic evaluation and progress with regard to the outcomes.

· Another key indicator to assess the outcomes is the number of college students who are placed in different companies and organizations (on- campus or off- campus), whether public or private, and who will ultimately become independent and self-reliant citizens. IT students placed in various IT companies and commerce students placed in their respective fields.(https://davcollegeasr.org/placement_new.aspx)

· At the end of the semester, analytical review of the class wise results is discussed in departmental meetings and thereafter with the worthy Principal during department wise meetings. So that remedial steps can be taken for betterment of attainment of POs/PSOs/Cos.

If any suggestion regarding incorporating or substituting any topic in the syllabi of various classes is received from the teachers or the students; the same is forwarded to the concerned authorities in the University through Members of Board of Studies or the Principal of the college. This is done with an objective to make the curriculum dynamic in order to meet the requirements of the employment sector.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

618

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://davcollegeasr.org/AQAR202122/CRITERION2/2.7.1_survey.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

805000

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	[View File](#)
List of endowments / projects with details of grants(Data Template)	[View File](#)

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

DAV College Amritsar has sustained a culture of innovation in its academic, research and extension activities. It has been consistently harnessing innovations to strengthen its research initiatives. The College is running Institution's Innovation Council since 2018. In year 2021-22, it was awarded one star by MoE's Innovation Council, Government of India. Different activities are being organized by the Council to foster the culture of Innovation among students from ideas generation to pre-incubation, incubation and graduating from the incubator as successful start-ups. IIC aims at encouraging the creative energy of our student population to work on new ideas and innovation and promote them to create start-ups and entrepreneurial ventures.

Insitution has created a congenial environment for research by developing physical infrastructure and support systems necessary for incubation activities. It also includes providing services such as special trainings for using high end equipments of research and provide access to e- resources by enabling various departments with high-speed Internet access Facilitate networking with professional resources such as INFLIBNET and Human resources which include Scientists, Educators, Mentors, Experts, consultants and advisors by making a link to higher education resources

Institution has developed research, Innovation laboratories in the campus that serve as a hub of innovative research, focusing on solutions and remedies that benefit the society. Many innovative practices are continuously introduced with the aim of bringing new insights in knowledge and an inquisitive spirit among students and faculty members.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

04

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

19

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

20

File Description	Documents
Any additional information	[View File]()
List books and chapters edited volumes/ books published (Data Template)	[View File]()

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

DAV College Amritsar has shown a very strong presence in extension activities that go beyond the curriculum. In line with the goal of the institution of "Social Awareness on Health & Education", the extension activities encompass, Gender Concerns, Women Empowerment, Health Awareness and Nutritional Care, Blood Donation Camps, Educational Sustenance, Solid Waste Management, Career and Entrepreneurial development. Environmental Protection: The students have participated in tree plantation initiatives, awareness on the prevention of environmental pollution and the cleanliness campaign in College. They have also participated in the Swachh Bharat Mission initiated by the Government of India. Women Empowerment Several outreach programmes have been conducted, focusing on Women Empowerment, and Gender issues. Health and Nutritional care Students sensitize the local community particularly the women and children on nutrition and health, and dengue fever. AIDS Awareness rallies, Wheat Allergy Awareness, Cervical cancer Awareness seminar, Blood Donation Camps were also organized by NSS, NCC, College Red Ribbon Club and Science departments. Celebrations of Days of Historic Importance a regular feature of the college is to celebrate days of historic importance in community. We celebrated Birth anniversaries of Mahatma Gandhi, Netaji Subhash Chander, Dr. CV Raman. Martyr's day of Shaheed-e- Azam Bhagat Singh. INSPIRE Programs were conducted by the college for meritorious students of various schools besides outreach programs conducted by various departments of the college.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

`1`

File Description	Documents
Any additional information	[View File](#)
Number of awards for extension activities in last 5 year (Data Template)	[View File](#)
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

`81`

File Description	Documents
Reports of the event organized	[View File](#)
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	[View File](#)

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

4934

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

14

File Description	Documents
e-copies of related Document	View File
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	[View File](#)
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college is a hallmark of excellence in education. It was established in 1955, and during 67 years of its existence the college has improved all the facilities for the enhancement of teaching and learning. The College has renovated almost all the rooms with new furniture, LED lights, new flooring and new white/green boards. The administration and the faculty members make continuous efforts for planning, creation and enhancement of infrastructure to meet their commitment to provide value based effective teaching. In order to cater to the need of creation of more rooms for new courses, the college has constructed many classrooms, computer labs, science labs and one conference room over the past few years. The science labs are being continuously upgraded through the purchase of new equipment with the latest technology to make the students aware of the latest methods for carrying out new experiments. In the sports ground also, new facilities have been added.

The examination area is under CCTV surveillance and adequate facilities are provided to prepare the students for competitive exams. The college has the following rooms, seminar halls, Auditorium, conference room available for making the teaching -learning process effective.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college is known for the best facilities in the region for indoor and outdoor games and sports to the students. For providing these facilities, the college has made excellent arrangements at college sports complex, Shastri Nagar, Amritsar. A Sports Board has been constituted for the effective functioning of this department. The college facilitates the participation of the students in the several games/sports under the guidance of the Department of Physical Education.

Cultural Activities of College:

The college is proud to have Department of CCA for cultural and co-curricular activities, run under the supervision of Dean CCA. The college participates in following activities for the holistic development of the students and to prepare them for youth festivals held at Zonal, Inter Zonal and National level.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

61

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year

(INR in lakhs)

20.83

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College Library is fully equipped with all the facilities required for both the teachers and students. The double storey air-conditioned building is divided into different sections. Besides it, good sitting capacity for students and special sitting area for staff is available. The whole system of the library is digital and round the clock internet facility is available for the convenience of the users. Well trained and efficient librarian and attendants keep themselves updated with modern equipment and design to meet informational and educational needs of the teachers and students. It is not confined to mere collection of books on various subjects, their issue and return, but it makes an effective contribution towards dissemination of knowledge, advancement of study and research and popularizing the idea of self-study.

- **Name of ILMS software = Alice for windows**

- **Nature of automation (fully or partially) = fully**

- **Version = 6.00**

- **Year of Automation = 2000**

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

.65

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

6420

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

1. All the departments have shared connection of Wi-Fi of BSNL Fibre, AIRTEL 4G. Also four blocks including classrooms have been Wi-Fi enabled for online classes with a Wi-Fi connection of NETPLUS 5G.

2. The offices of heads of departments have facilities of computers with internet access.

3. The College Hostel has the facility of computers with internet access.

4. The College library is digital and round the clock internet facility is available for the users. Also all the departments have sufficient number of e-books in their departmental libraries. The students can access these books by obtaining them from their respective departments.

5. Some of the teaching departments have laptops as well.

6. The administrative office, accounts office, office of college registrar and office of the Principal have been equipped with computer and internet access.

7. Any student of the college can access the internet in the computer laboratory or college library during free lectures or after working hours.

8. The computer department of the college upgrades the computers frequently. Also new computers are purchased regularly and the old ones are discarded. The new computers with all the latest IT facilities are installed in the computer labs every year.

Wi-fi Connection

Date of Installation

Nature of Updation

AIRTEL 4G

22/04/2019

Till date

NETPLUS 5G

18/08/2020

Till date

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://drive.google.com/file/d/1uB1JGZo9 kI_R5xUfPLXG8HVo05lyM9j7/view?usp=sharing

4.3.2 - Number of Computers

262

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

97.88

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response: To monitor the quality of the policies and procedures of the institution, the college follows various systems and procedures for the effective functioning of the college. They are as detailed below:

1. Academic

2.The Library

3.The Lab facilities

4.Computer Maintence

5. Classrooms

6.Power Generation and Energy Conservation

7. Water supply

8. Medical Facilities

9.Shared use of Resources

10.Playgrounds

11.Parking Facilities

12. Security

These facilities are described in the file 4.4.2

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

182

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

912

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills | **A. All of the above**

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student | **A. All of the above**

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

137

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

63

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

32

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

119

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The College believes in students' empowerment through their representation, interaction and engagement as a potent instrument for personality development of our student force. The various initiatives taken by the administration are as follows:

1) The students are given due representation on certain College bodies like the Editorial Board, The Anti-ragging Committee. The College encourages students to organize Departmental events all by themselves with the teachers supervising them from a distance.

2) The College encourages students' participation in co-curricular activities and sports in order to promote creativity and physical well-being. The Department of CCA conducts a talent search program every year to identify talented students in various fields like Dance, Singing, Acting, Mimicry, etc. and provides them training to hone their skills. Similarly the students desirous of pursuing a career in sports are enrolled for various sports and games and the College provides liberal/adequate scholarships and coaching to such students. The College has a Department of Physical Education with a large enrolment of sportspersons who are offered coaching and financial assistance by the College Administration.

To sum up the College is committed to provide all-out support to the students to help them grow in terms of administrative and organizational acumen. This is done through

a) Students' representation on various bodies that allow them

to have an experience in decision making.

b) Identification of talented students with a creative potential and providing them financial training and support.

File Description	Documents
Paste link for additional information	https://www.davcollegeasr.org/CCA.aspx, https://www.davcollegeasr.org/Sports_Updates.aspx
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

15

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni of the College are a valuable asset of the institution. The College, ever since its inception in 1955, has been one of the most popular educational destinations in Amritsar. With the passage of time the College has turned out many generations of successful Alumni. Over the years the Alumni of the College have occupied positions of distinction

and merit in diverse fields.

The College has an Alumni Association which serves as a platform for our pass-outs to meet and deliberate. The Alumni Association of the College organizes an annual get together of our ex-students and offers a formal platform for the reunion of alumni on a regular basis.

At the same time, Departments are encouraged to create and maintain a database of their alumni and a number of Departmental Alumni Meets have also been organized.

The objectives of maintaining an alumni association in the college are multifold. Primarily, the College Alumni Association serves as a platform for association but the assembly of our Alumni has greatly helped in creating a pool of resources for the College. With the passage of time the Alumni Association of the College is assuming a greater role and responsibility, with an ever-increasing number of enrolments both at the College and the Department levels. The College is proud to acknowledge the contribution its alumni to the nation and the society and the past generations are a source of inspiration for the present academic generation.

File Description	Documents
Paste link for additional information	https://davcollegeasr.org/almuni.aspx
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our Vision

To make our motherland an intellectually formidable power-house by creating a cadre of motivated, innovative and prospective individuals, who become catalysts of change through education, which is value and need-based, which is technologically driven, collectively constructed and dialogically explored, which is globally relevant and yet essentially rooted in the matrix of Indian philosophy and its holistic world-view of Vasudeva Katumbkam.

Our Mission

To offer a wide range of higher education in tune with the needs of industry, business and administration leavened by a strong commitment to excellence and creativity in teaching and learning which is responsive to regional, national and international needs and aspirations.

The college has multi-tiered academic bodies to deliberate, review, design, analyse and update and give final shape to the plans and policies to be pursued for the smooth and progressive functioning of the institution through specially constituted committees chaired by the Principal as:

- The Staff Council
- The Academic Council
- The IQAC (Internal Quality Assurance Cell)
- The Sports Board

- The Registrar
- Bursar and teacher representative on AF
- Prof-Incharge Administration
- Controller of Examinations
- Prof-Incharge Building
- Prof-Incharge Electricity
- Secretary Staff Council
- Dean CCA
- Prof-Incharge Library

File Description	Documents
Paste link for additional information	https://www.davcollegeasr.org/about_college.aspx
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The conduct of examination is one of the most important activities of any institution to assess the real skills, talents and knowledge of the students to help them achieve academic excellence. The conduct of house test examination of the college is totally decentralized which makes us different from other institutions. This practice is being followed in our college since inception. Two Controllers of Examinations are appointed by the Principal on seniority basis for a period of three years on rotation basis. For the conduct of house test exams following duties are performed by Registrar and Controllers of Examinations:

- **The Registrar of the college is responsible for the printing of the question papers and preparation of date sheet for the house test exams.**
- **The Controllers of Examinations are responsible for allocation of duties to the teaching staff.**
- **On the day of house test exams, the teachers report to the Controllers of Examinations for allocation of duties in various rooms.**
- **Flying squads for house test exams are also appointed by the Controllers of Examinations.**

Room wise allocation of non-teaching staff for distribution of answer sheets and other exam related material is also done by the Controllers of Examinations.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

To encourage the creative energy of our college students to
work on new ideas and innovation and promote them to create
start-ups and entrepreneurial ventures, a number of meetings
were held and finally it was decided to establish Institution
Innovation Council (IIC) in the college. The primary purpose of
IIC is to encourage, inspire and nurture young students by
supporting them to work with new ideas and transform them into
prototypes while they are in their informative years. Major
focus of IIC will be to create a vibrant local innovation
ecosystem, start-up supporting mechanism in the college,
establish function ecosystem for scouting ideas and pre-
incubation of ideas and develop better cognitive ability for
technology students.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Organogram of the institution is attached

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1SUkZxfEKMbQSRPzPZUQjkWrCZ5dY0HU0/view?usp=sharing
Link to Organogram of the institution webpage	https://www.davcollegeasr.org/organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	[View File](#)
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution follows a proactive approach towards the welfare of the employees which makes us uniquely different from other institutions. It clearly shows that the college really cares for the welfare of its employees.Various welfare schemes for the teaching as well as non-teaching staff are as follows:

1. **Study Leave to Staff members**
2. **Fee Concession to Staff Members – 100% fee concession to staff members for pursuing computer literacy courses like PGDCA in the institution itself.**
3. **100% Fee Concession to Staff Wards**
4. **Group Mediclaim Policy for Staff Members - Group Mediclaim Policy is available to all the teaching and non-teaching staff members, both permanent and temporary.**
5. **Free Medical Facility - Free Medical facility (consultation along with free medicines) is available to all the teaching and non-teaching staff members in the college through qualified Medical Officer.**
6. **Free Gym Facility**
7. **Recreational Trip for Staff Members**
8. **Grant of Duty Leave to Staff Members**
9. **Payment of Gratuity to Staff Members**
10. **Farewell Functions of superannuating staff members**
11. **Grant of various Leaves - Medical Leave/Casual Leave/ Earned Leave/Compensatory leave facility to the staff members as per rules**
12. **Maternity Leave**
13. **Organization of COVID-19 Vaccination Camps**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	<u>View File</u>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

42

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	<u>View File</u>
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance Appraisal System of the college for teaching staff is based on getting a Self-Assessment Performa filled by all the teachers at the end of each academic session. The

various parameters covered by the performa include

- Courses being taught and teaching methods used
- Examination and evaluation duties performed
- Participation in research activities
- Participation in Seminars/Conferences/Workshops/Orientation Programmes
- Participation in extra-curricular and extension activities
- Participation in activities related to college administration
- University Exam result evaluation on the respective subjects.

The college annual report highlights the activities of the staff members wiz participation or presentation of research papers in seminars/conferences/workshops or improvement in qualification. As a consequence of publication of activities of the staff members in the college annual report, more and more faculty members feel encouraged to improve upon their qualification and update their know-how.

The performance appraisal of non-teaching staff members is done as per Punjab Government rules. The Principal takes feedback from the heads of respective departments regarding performance of non-teaching staff members. In order to encourage and motivate the non-teaching staff members to perform their duties with full dedication, two non-teaching staff members are awarded appreciation certificates at the Annual Prize Distribution function every year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Various types of internal and external audits are conducted by the institution. The 4 types of audits conducted are

1. Internal Audit.
2. Audit by Management appointed CA.
3. Audit by DPI Colleges, Punjab Govt.
4. Audit by AG (Accountant General) Office, GOI.

The last external audit of the college was done by Indian Audit and Accounts Department from14/03/2018 to 16/03/2018 for the period 2016-17. The objections regarding non submission of UCs (Utilization Certificates) of grants amounting to Rs 35.25 lakhs during 2012-13 to 2013-14, pending liabilities of Rs 571.15 lakhs, and non-reconciliation of deposit with the treasury amounting to Rs 1.87 lakh for the year 2014-15 to 2015-16 were settled.

The details of the audited income and expenditure statement for the last five years as per the audited report is as follows

(Detailed report will be furnished at the time of the visit of the Peer Team)

Sessions

Income (in lakhs)

Expenditure (in lakhs)

Reserve Fund (in lakhs)

2021-22

2620.97785

2135.55714

399.58385

2020-21

2255.91967

2219.84838

424.44781

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

03

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	[View File](#)
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Principal appoints Bursar and two faculty members on the Amalgamated Fund Committee (AFC) elected by the staff on the basis of seniority for a period of two years. The Principal in consultation with Bursar and members AFC monitor the financial flows by formation of different committees like purchase committee, hospitality committee etc for managing finances in the various functions/activities organized by the college.

The annual budget of the college is discussed in the Local Managing Committee meetings by earmarking funds under the various heads. The regular expenditure in any head is monitored at various levels like staff member committees, college bursar, Prof In-charge Amalgamated Fund, the College Principal and DAV College Managing Committee, New Delhi.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The two practices institutionalized as a result of IQAC efforts and initiatives are:

1. **Decentralized administrative set up and appointment of teachers to various administrative posts on the basis of seniority on rotational basis: On the recommendation of IQAC, the college administration has been decentralized to large extent and members of the faculty have been carried out to assist the Principal in the smooth conduct of administrative and academic affairs. A large number of faculty members served on various administrative parts over these years.**

1. **Students Mentorship Programmes and Toppers Meet: The IQAC ensures that the periodic meetings are convened by the Heads of teaching departments with the Class-Coordinators to evaluate the progress made and devise uniform strategies for the involvement of the students in the teaching learning process and completion of syllabus as per the 'Schedule of Work' duly notified to the students.**

With the initiative of IQAC, the feedback of the meritorious students is taken in the scholars (Toppers) meet. The college feels that it is our primary responsibility to provide academic support to the weaker students in order to curb the dropout rate and to improve the academic performance. The representative of students, being integral part of IQAC, gives continuous inputs regarding the problems faced by the students.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms. Keeping in mind the learning outcomes of our students, the two chosen examples of institutional reviews and implementation of teaching learning reforms facilitated by the IQAC are:

1. **Campus Placements: The campus placement is an integral part of the working of the college and the quality of teaching and learning reflects in the quality and number of placements.**

Over the years, the number of companies visiting the college for campus recruitment has been encouragimg and the placement statistics speak of our success in getting our students placed in prestigious organizations and MNC's such as TCS, Infosys, Wipro, Capgemini etc.

Spoken English Classes with the aid of Language Lab: The college recognizes that a large number of students who were enrolled in the first year of the undergraduate courses especially of rural background had been facing difficulties in the compulsory English paper. On the recommendation of IQAC, the Head of the English department along with their staff took the initiative and started orientation programmes for first year undergraduate students As a result of this, the dropout rate in compulsory English reduced to a significant level and it also helped the students in gaining their confidence in English speaking skills.

File Description	Documents
Paste link for additional information	https://www.davcollegeasr.org/placement_new.aspx, https://drive.google.com/file/d/10hDhRoaRKSoYfitEZyPIhRf2CNCCnd8Z/view?usp=sharing, https://drive.google.com/file/d/10k5xGA2O3hHaIHrM3h4L1g9UqsEQcjKF/view?usp=sharing
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Safety and Security

To ensure safety and security of the students, college has taken concrete steps as follows:

1. College has installed CCTVs at prominent and strategic points.
2. Security personnel have been posted all around the campus.
3. The patrolling vans of the police also visit the campus frequently as a confidence building measure.
4. The staff members perform discipline duty during their free periods to keep the environment disruption free.
5. The Principal also takes frequent rounds of the campus to keep an eye on the activities of the students.

Counseling

The Grievances Redressal & Complaint Cell for Women cum Women Empowerment Cell is actively working for empowering and strengthening the girl students. The committee counsels the students and addresses their personal problems and those related to studies so as to make them self-reliant and aware. Counseling helps the students to discuss their uncomfortable experiences and problems which they cannot share with their parents.

NCC Naval Wing of the college organized International Day Against Drug Abuse on June 21, 2021 and a lecture on 'AIDS Awareness' was organized by NSS Unit of the college during the camp held from March 3-9, 2022. Such programs not only provide them knowledge but also make them fully aware of the problems.

Common Rooms

The college provides the facility of Common rooms to the girl students to give them safe and secure atmosphere.

File Description	Documents
Annual gender sensitization action plan	https://www.davcollegeasr.org/aqar2021_2022/7.1.1%20Annual%20Action%20Plan%20(2021-22).pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://davcollegeasr.org/aqar2021_2022/7.1.1%20Facilities%20For%20Women.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management

- To keep the campus clean and eco-friendly, blue colored dustbins and green colored dustbins have been placed in different areas of the campus.
- Organic solid waste like garden waste, kitchen waste from college canteen and hostel mess is collected and processed inVermin Compost unit of the college. Theorganic fertilizer thus produced is used for the growth of the plants. This fertilizer is also an excellent bio-control agent.
- Wooden scraps are also reused by the college to mend the furniture.
- Paper waste is also sold to scrap dealers for getting it recycled.
- NSS organizes various activities to keep the campus clean. Programmes like 'Swachh Tan Swachh Man Swachhta Chahun Aur' are regularly organized.
- The students of Drawing and Painting also reuse solid waste to make decorative pieces which are used in the cultural and academic functions of the college.
- The Scrap Disposal Committee takes care of the proper disposal and recycling of the waste

Liquid Waste Management: No banned chemicals are used in the college laboratories so that the liquid waste generated in the lab is free from harmful chemicals. The drainage system of the college is fully underground.

E-waste Management: The college takes measures for safe disposal of hazardous e-waste. The college not only contributes to the protection of environment but also earns by selling e-waste periodically.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	<u>View File</u>

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus — **C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: — **A. Any 4 or All of the above**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college caters to the students with different religious, cultural and socio-economic backgrounds from Punjab, Haryana, Himachal Pradesh, UP, Bihar and Jammu & Kashmir. Various programs organized by the different departments provide a platform to the students to work as a team and help to maintain peace, harmony and national integration. PG Department of History and Travel & Tourism celebrated Ambedkar Jayanti by planting trees in the college campus on March 14, 2022. NSS Unit of the college commemorated the invaluable contribution of Shaheed Bhagat Singh on his Martyrdom i.e. on March 23, 2022 and paid a tribute to the great nationalist and freedom fighter. An educational trip to Maharaja Ranjit Singh Memorial and Company Bagh was also organized by NSS department and Department of Political Science September 30, 2021 to showcase the rich heritage of Punjab to the students.

PG Department of History and Travel & Tourism in collaboration with NSS Department organized a Workshop on 'Mahatma Gandhi's Ideas on Communal Harmony' on September 29, 2021 and a Seminar on 'Mahatma Gandhi, Ahimsa and World Peace' on March 31, 2022.

Moreover, the students take part in the youth festivals where they perform in various activities like Bhangra, Gidhha, Skits, Western Dance and Songs. They select their songs and dance forms of their own culture and interest. These programs play a vital role in inculcating the sense of cooperation and developing their team building skills. Students of all religions, castes and languages perform in these activities and bring laurels to the college.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The thoughts, quotations, and constitutional preamble displayed in the campus make the students and staff aware of constitutional values, rights, duties and responsibilities of the citizens. Apart from this, the college organizes various activities to sensitize the students and teachers about their rights and duties. The Legal Literacy Cell of the college creates awareness about the Indian laws among the students and the employees. The cell organized a seminar on 'Human Rights and Fundamental Rights' on November 20, 2021. Many extension activities like 'National Voters' Day', 'International Yoga Day', 'Cycle Rally on World Health Day', 'Celebration of International Plastic Free Day', 'Cleanliness of Hari Ke Pattan Canal, 'Swachhta Rally', 'Cycle Rally on World Bicycle Day' and Tree Plantation were organized by NSS and NCC Units in collaboration with Industry, Community and Non-Government Organizations during this year. The College celebrated National Constitution Day on November 26, 2021 and National Voters' Day on January 25, 2022. SVEEP Seminar, a Voter Awareness activity was organized by MCVP Department on October 16, 2021.

During the last year, the college has organized Blood Donation Camp in which students and employees of the college have donated more than 70 units of blood. The district blood bank regularly sends the needy to our institution and the college makes the blood available to all these people in a transparent manner.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://davcollegeasr.org/aqar2021_2022/7.1.1%20Facilities%20For%20Women.pdf
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff **4. Annual awareness programmes on Code of Conduct are organized**	**C. Any 2 of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College celebrated the following commemorative days:

1. **National Voters' Day by Political Science Department on January 25, 2022**
2. **Republic Day by all NCC Wings on January 26, 2022**
3. **National Mother Tongue Day by PG Department of Punjabi on February 24, 2022**
4. **National Science Day by Botany & Zoology Department on**

February 28, 2022

5. International Mathematics Day by PG Department of Mathematics on March 14, 2022
6. World Earth Day by NCC Army Wing on April 22, 2022
7. World Bicycle Day by all NCC Wings on June 3, 2022
8. World Environment Day by NSS, Botany and Zoology Departments on June 5, 2022
9. International Yoga Day by NSS & Philosophy Departments on June 21, 2022
10. Quit India Day by NCC Naval Wing on August 8, 2021
11. Independence Day by NSS & all NCC Wings on August 15, 2021 & 2022
12. National Service Scheme (NSS) Day by NSS Unit on September 24, 2021
13. Gandhi Jayanti by PG Department of History on October 1, 2021
14. World Diabetes Day by NSS Unit on November 16, 2021
15. National Constitution Day on November 26, 2021
16. Indian Navy Day by NCC Naval Wing on December 4, 2021

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1

Title of the Practice:Sharing and Caring for Society and Staff

Best Practice 2

Title of the Practice: Alumni Engagements

File Description	Documents
Best practices in the Institutional website	https://davcollegeasr.org/AQAR202122/CRITERION7/7.2%20Best%20Practices.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

College is committed towards quality education with special attention to the weaker sections of Society.

The primary goal of the college is to impart the value based education focused on hands-on-training and soft skill development. The college also believes that the development of the country is only possible if educational institutions provide inclusive education by carrying along deprived sections of society. With this goal in mind, the college provides generous financial aid and fee concessions to such deserving students. During 2021-2022, financial aid of Rs. 71,30,043/- (Rupees Seventy One Lakhs Thirty Thousand Forty Three) has been provided by the college and philanthropists to the financially weak & meritorious students, sportspersons and staff wards.

College provides regular financial assistance to support education of Special Children. Financial assistance of Rs. 1,25000/- provided to DAV Red Cross School, Amritsar has helped to support the education of ten special children. Gandhian Studies Centre of the College is running six-month Cutting and Tailoring Course for women in rural areas. Approximately 50 women have been benefitted from this course.

Training and Placement Cell of the college is vigorously contributing by getting our students placed in the leading companies. The Cell regularly holds special sessions to arm the students with essential communication skills and general knowledge to face the prospective employers. More than 135students have got appropriate placements on handsome packages last year.

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

Our vision for next academic year focuses on academic excellence as an instrument for enhancing efficiency in our students and makes them socially useful and employable as per the needs of the economy and the industry. In order to achieve this objective, the College aims at:

1. Enhancing employment skills and providing skill development opportunities to the students by arranging internships in different companies/organizations.

2. Developing capability among students for finding unique solutions to technical problems by organizing Smart Internal Hackathons.

3. Motivating students for entrepreneurship by organizing Mentoring Sessions with industry experts.

4. Inculcating the spirit of scientific temperament among young minds by holding Vigyan Mahotsava by Science Departments of the college for students of different schools of Amritsar.

5. Securing funding from National and Regional agencies for organizing National Seminars in different fields.

6. Promoting a sense of co-operation and community service by encouraging students' participation in national programs like NCC and NSS.

7. Creating awareness and educating the students about the contemporary national issues like Ecological Conservation, Swachh Bharat, AIDS awareness, Gender Sensitization etc.

8. Building intellectual capital by training our faculty and encouraging their participation in skill enhancement programs like Seminars, Conferences and Workshops.